Dr Mackay Exhibition Meeting Minutes

Time: March 16th, 2001, 1:30 in the afternoon
Location: B2 Meeting room, Shung Ye Museum
Topic: SYM and CTO undertake different portions of work for the exhibition
Attendance: Mr. Mark McDowell, James Mitchell, Ms. Caroline Wawzonek, Ms.
           Diane Chi, Jessica Bohson from CTO, Mr. Eric Yu and Ms. Yu-Mao Hong
Note by: Ms. Yu-Mao Hong

Content:

Time frame

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<th>April</th>
<th>Melissa T. (ROM)</th>
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<td>4/18 Departure</td>
<td>4/19 Landing</td>
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CTO is responsible for the following before 4/18:

1. Signing the Loan Agreement with ROM (SYM will co-sign with CTO)
2. Shipping matters such as
   a. Make sure that ROM's packing and mounting is on schedule.
   b. Shipping matters between ROM and Air Canada
      — should AC take over by sending containers to ROM for packing OR
      — should ROM send the loan objects to the airport for AC to follow up any necessary process
3. Discuss with ROM about their expenses such as shipping cost inside Canada, shipping cost from Canada to Taiwan, tickets...etc.
4. Check with ROM about the Dr. Mackay exhibit time at Canada, and its use of printing material.
5. In the end of May, CTO have a meeting with all of the exhibition related institutes to discuss about the integration of Dr. Mackay's exhibition project, and to include the Shun Yi tour exhibition plan into the Mackay Exhibition.
6. Contact MRT and City bus for advertising.

SYM is responsible for the following after 4/19:

1. Provide the name list and the number of tickets for CTOT before 3/31.
2. Taking care of all the matters after 4/19 (arrival date) such as ROM staffs' accommodation /transport; loan objects' customs /shipping.
3. Taking care of all the exhibition matters related to the second venue — National Science & Technology Museum.
4. Mail out the invitations — signed by Mr. Safe Lin. Who will be invited as VIP:
   a. Mr. Lee, the former president,
   b. Mr. Jin-Hsung Chang, the minister of Executive Yuan (if president Chen is not able to attend the opening)
   c. Mr. Yin-Jiu Ma, the Taipei City Mayor
   d. Mr. David Mulroney, Executive Director of CTO
   e. Mr. Yuhani, the minister of The Council of Aboriginal Affairs.
Seats arrangement for VIP (R to L)
   ○ the grandson of Dr. Mackay
   ○ Mr. Safe Lin
   ○ Mr. Yin-Jiu Ma
   ○ Mr. Jin-Hsung Chang
   ○ Mr. Lee
   ○ Mr. Yuhani
   ○ Mr. David Mulroney
   ○ Director of ROM
5. Apply for financial support from government.

Signature: Mr. Mark McDowell

Signature: Mr. Eric H.Y. Yu